



QYFC / YOUTH UNLIMITED
 Box 233 Belleville ON K8N 5A2
 p.(613)969.0471 f.(613)969-0473
 info@qyfc.com / www.qyfc.com



2010 New York City Mission - Parent Information Package & Forms

To all the New York City Mission team,

We are excited! This summer, we will be sweating it out, working to help serve the homeless in North America's largest city. We would like to thank you so much for desiring to go with us. You and your parents may be asking about some details regarding this trip. This information packet for your reading pleasure, in random order.

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Please read through all information in this package before calling with questions as the answers may be answered already below. If you have any other questions regarding the trip, please to contact our trip leaders:

Adam Harris at 613.969.0471 ext.24 adam@qyfc.com

Colin Leaver 613.969.0471 ext.22 or colin@qyfc.com

Sincerely,

QYFC New York City Mission Trip leaders

1. **PRE-TRIP TIMELINE and GENERAL SCHEDULE**

There are a few schedules and timelines to be aware of. Please read through all information before calling with questions as the answers may be answered already below.

a) **Trip Cost & Deposit details:**

Super-Early Bird deadline (\$150 deposit due) - \$499.00 total price until Jan 31st
Early Bird deadline (\$150 deposit due) - \$540.00 total price until Mar 31st
Trip Registration deadline (\$150 deposit due) - \$580.00 total price until May 31st
Last minute registration \$620.00 total price after June 1st

b) **Pre-Trip Team meetings**

April 1st – First Team Meeting – Basic Trip information
May 19th – Second team meeting @ Maranatha (Belleville)
June 4-6 – Boot Camp: team training weekend (Wesley Acres)
August 26 – Post-Trip Reunion Party

c) **Trip Daily Schedule (subject to change):**

July 4th – Depart Belleville at approx 8am / Arrive in NYC at approx 6pm
July 5th – Street Relief Bus work in Harlem & Brooklyn
July 6th – Bowery Mission – Chapel program in lower Manhattan
July 7th – Street Relief Bus work in the Bronx and upper Manhattan
July 8th – Tour Staten Island Ferry & Coney Island / Block Party
July 9th – Friday Youth Night – presentation & music in Brooklyn
July 10th – Breakfast program / afternoon sports outreach program
July 11th – Depart NYC at approx 12pm / Arrive in Belleville at approx 10pm

2. **ACCOMMODATIONS/ CONTACT INFO**

Teams are housed at Living Waters Fellowship Church in Brooklyn, New York. The church and its pastor (Rev. Ron Mandile) are very well respected in the local neighborhood. You child and their belongings will be very safe inside the church.

Living Waters is a three story building with boys and girls separated on the second floor and third floors. Shower facilities are available with changing areas in both. Each individual will need bedding and air or blue foam mattresses if they prefer to not sleep on the floor. PLEASE DO NOT BRING QUEEN OR DOUBLE AIR MATTRESSES DUE TO LIMITED SPACE!

3. **INSURANCE REQUIREMENTS**

Every participant must have purchased extra travel medical insurance for the United States for the dates of July 4, 2010 until July 11 (8 days). Before you are permitted on board the vans, you must give the trip leaders your photocopy of medical insurance that is in your name and show your Passport & Birth Certificate. See your bank for out of country travel insurance and remember to shop around!

4. **SPENDING MONEY**

When planning out your spending money for the trip, please be aware of the following:

- 1) Your ATM debit card may not work down in NYC, so do not depend on it for your purchases. The daily limit set by your bank is in Canadian dollars and you are purchasing in American dollars.

- 2) Bringing Canadian money down to NYC may not be a good idea, as many places will not accept Canadian money, or may not know what it looks like. Make sure you have all your money exchanged into U.S. dollars.
- 3) We are encouraging students to bring a minimum of \$60.00 US for *food only* and bring more for *spending money* if you want to buy something to bring home. Please do not bring an overly excessive amount of money. Please be wise with your money. Each student is responsible for the care of their own money (QYFC/Youth Unlimited will not be responsible for anything stolen or misspent). If you know that you will have a problem with money, let us know and we can arrange a trip leader to hold it for you.

5. **EMERGENCY FOOD MONEY ENVELOPE (optional)**

To ensure that you will have money for food when you return to Canada, we are suggesting that you put \$30.00 U.S. into an envelope and put your name on that envelope. You can then give your envelope to the Trip leader (along with your copy of medical insurance) and they will keep it safe and return it to you on the way home.

6. **TOURISM EXCURSION**

For one day we will do the tourist thing. You will be expected to purchase your lunch on this day. We will be travelling to Coney Island to visit the beach. We will also take a ride on the Staten Island ferry to see the Statue of Liberty.

7. **DEPARTURE TIMES**

Sunday July 4th, 2010 at 8:00am SHARP! Our departure will be in Belleville at the Quinte Mall parking lot (next to Denny's Restaurant). You will need to be there no later than 7:45am. The early bird gets the worm!

8. **RETURN TIMES**

Sunday July 11, 2010 at 10pm (approximately). Weather permitting we will return to Quinte Mall parking lot (same as departure location above). Students will have an opportunity to call parents with an estimated time of arrival when we cross the border.

9. **CHECKLIST**

Review this packing list before you leave. Please limit your luggage to one small suitcase and one carry on backpack. If your suitcase is big enough to fit your little brother inside, then it is a wee bit too big:

a) **Required Documentation:**

Failure to have these documents accessible will jeopardize your continuing your journey to NYC. If you were born outside of Canada, please notify the trip leaders immediately as you may have to obtain a visa or get your passport stamped. Here is what you will need to have in your hands when we leave:

- Passport (Mandatory) and original Birth Certificate and Picture ID
- 2 copies of your Medical Travel Insurance (in your name)
- Signed copy of Youth Unlimited Application Form
- Signed copy of Financial, Liability & Consent form

b) Things to Bring:

A list of things that you will need to pack *in your Suitcase*:

- A. Swim Suit, flip flops & towel for showers & Coney Island day trip
- B. Hat for sun protection, sunglasses, cheap rain poncho in case of rain, bandanas for sweat.
- C. Beautifying kit: shampoo, soap, deodorant, toothbrush, make up, etc...
- D. Jacket or sweatshirt in case it gets cold.
- E. Sleeping Bag and Pillow
- F. Suntan lotion, lotion for blisters, bandaids, Tylenol, etc...

A list of other things that you will need to pack *in your carry on*:

- A. Lunch money for the road & US spending money
- B. Bag lunch, Snacks & Water Bottle with your name on it
- C. Book to read, iPod, games or other entertainment on the bus.
- D. Passport, Birth Certificate and picture ID.
- E. Out of Country Medical Insurance (a copy for yourself and for the leaders)
- F. Sense of humour is essential for this trip, especially with teenager body odor!

c) Things NOT to Bring:

- A. No Weapons, Drugs or Alcohol!!
- B. No teddy bears (well, maybe just one little one)
- C. No bad attitudes

10. **10 COMMANDMENTS of QYFC / YOUTH UNLIMITED**

Guidelines for the NYC Mission trip are as follows:

- 1) NO trespassing on your neighbour's self-esteem, or body. In other words, treat others as you would like to be treated.
- 2) NO DRUGS or ALCOHOL permitted. No consuming it or obtaining it during the trip. In other words, ZERO TOLERANCE!
- 3) NO PDA (Public Display of Affection). In other words, no inappropriate male/female interaction (you know what we mean).
- 4) NO smoking in the vehicles or in the church. You may only smoke in designated areas, as advised by the trip leaders.
- 5) NO borrowing Skis & Snowboards without consent... oh wait, that's a different trip.
- 6) Please keep colourful metaphors (swearing) to a minimum.
- 7) Please listen to the trip leaders during the course of the week.
- 8) Please be on time for all events scheduled, or when the vehicle leaves.
- 9) If you are having problems with someone bothering you, or something like that, you need not provoke the situation, but talk to a staff member to assist you.
- 10) Please abide by the rules outlined by our hosts: Living Waters Fellowship Church

Hopefully this will help you in planning your trip with us this year. If you have any questions feel free to contact our trip leaders listed on the cover page or visit the Quinte YFC / Youth Unlimited website at www.QYFC.com.



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New York City Mission - PERMISSION FORM - July 4-11, 2010

This trip is designed for high school youth. In respecting your privacy, the information you give below is only used for the intent for which you gave it. This information is kept secure by QYFC / Youth Unlimited and not sold or distributed.

Step 1: PERSONAL INFORMATION

Name: _____ Phone: (h) _____ (cell) _____
 Email: _____ @ _____ School: _____ Grade: _____
 Address: _____ City: _____ Postal Code: _____
 Birth date: M/D/Y ____ / ____ / ____ Doctors Name: _____ Phone: _____
 Emergency Contact info: Phone #: _____ Relationship: _____

Step 2: HEALTH HISTORY

Chronic or recurring illness: _____
 Medications: _____
 Is the student self administering the medication? Yes No
 You desire the staff to control the medication? Yes No
 Allergies: _____

Please note that the event is not allergy - free. There may be peanut butter or similar products present.

Step 3: TRAVEL INSURANCE INFORMATION

NOTE: this information is MANDATORY. You will need to secure extra medical insurance at your cost to ensure safe care in the United States. We need to verify your coverage before you're allowed to leave.

Yes, I'm covered by my parents / guardian travel medical insurance:
 Policy Holders Name: _____ Company _____ Policy #: _____
 Toll Free Contact # that can be used in the United States: _____
 No I do not have coverage but will purchase it and show proof before leaving.
 Company : _____ Policy #: _____ Toll Free Contact # in US: _____

Step 4: PARENT / GUARDIAN AUTHORIZATION

TREATMENT: I (undersigned) give permission to the physician selected by a Quinte YFC / Youth Unlimited staff person or representative to order X-Rays, routine tests and treatment for the health of the student named above. In the event I cannot be reached in an emergency, I hereby give permission to the physician selected by a Quinte YFC / Youth Unlimited staff person or representative to secure proper treatment for and to order injections and / or anesthesia and /or surgery for my child as named above.

CONDUCT: As a parent / guardian, I understand that I am responsible for any damage caused by my child. In the case of a behavior problem where my child has clearly violated the stated rules, I understand that I will be contacted and my child will be asked to withdraw from the trip and the fee will not be refunded and that the arrangements and cost of transportation or alternative to get back to Canada is my responsibility.

PERMISSION: I, the undersigned, give permission for my child to attend with Quinte YFC / Youth Unlimited to New York City, NY USA from July 4 to July 11, 2010. I also give permission for pictures or videos that may include my child to be used for future promotion of the trip.

Parent/Guardian Name: _____ Signature: _____ Date: _____

Step 5: PAYMENT OPTIONS



Non-refundable deposit of \$150.00 must be submitted before listed deadlines for early bird price.

1. Online: www.campuslifeevents.com - Visa or MasterCard (Mail permission form separately)
2. Hand form and payment to a trip leader (see Leader Contact information in the Parent Package)
3. Mail form & payment to QYFC / Youth Unlimited P.O. Box 233, Belleville, ON K8N5A2
4. Drop off at QYFC / Youth Unlimited office: 320b Sidney St. Belleville (613) 969-0471

***NOTE:** If paying by cheque, please make it payable to: **"Quinte YFC"**



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New York City Mission – CONSENT and RELEASE FORM

Please complete all information in ink and in legible format. The authorization of the child's Parent / Guardian is mandatory in order to ensure proper accountability for participants under the age of 18 on matters related to this trip.

Name: _____ Birth date: M/D/Y ____/____/____
 Address: _____ City: _____ Phone: _____
 Parent / Guardian Name: _____ Relationship: _____

TRIP INFORMATION:

Destination: New York City, NY, USA
 Mode of Transportation: on 12 or 15 passenger vans
 Date of Departure: Thursday July 4, 2010
 Date of Return: Thursday July 11th, 2010
 Supervision: Adam Harris, Spirit Borne Director, Quinte YFC / Youth Unlimited

FINANCIAL RESPONSIBILITY:

In the event that my child (named above) is unable to fulfill his / her financial commitment, I, the undersigned, agree to assume financial responsibility to Quinte YFC / Youth Unlimited for the balance owing for this Missions Trip.

TRAVEL CONSENT:

I (the undersigned) understand that my child (named above) will be traveling to New York City from July 4 to July 11, 2010 with Quinte YFC / Youth Unlimited. I give permission for my child to travel and leave Canada under the supervision of Quinte YFC / Youth Unlimited. For valuable consideration, the receipt of which is hereby acknowledged, the undersigned does also hereby give permission for my child to ride in any vehicle designated by the adult in whose care the minor has been entrusted while attending and participating in activities sponsored by Quinte YFC / Youth Unlimited.

RELEASE OF LIABILITY:

The undersigned hereby releases and forever discharges Quinte YFC / Youth Unlimited and its servants, agents, employees and volunteers from legal liability and any or all actions, causes of action, claims and demands whatsoever whether existing as of the date of this trip, or arising in the future as a result of this trip.

I acknowledge that I have read and understand the foregoing prior to signing this Consent and Release form.

Participants Name: _____

Signature (even if over 18 years of age): _____

Date: _____

Parent/Guardian Name: _____

Signature (even if applicant is under 18 years of age): _____

Date: _____